

Memorandum

To: WVU Graduate Students

From: Institutional Repository Coordinator, WVU Libraries

RE: Requesting a 'Delayed Access' embargo for your thesis, dissertation, or problem report

From the West Virginia University Electronic Thesis and Dissertation Program Policy:

The student, with the written approval of his/her advisor, may select 'Delayed Access' distribution for the ETD. The status of 'Delayed Access' should be only rarely used. It is designed to secure the work, even disallowing access to the WVU community. This procedure addresses situations such as when a patent application is planned or when proprietary interests are at stake. In certain cases, WVU may have rights related to intellectual property, and so does not want to release the work without its (WVU Intellectual Properties) permission. The graduate student will be asked to provide the reason this option has been selected. A student may not select embargoed status in lieu of obtaining appropriate copyright permissions as theses and dissertations are intended to be public records of examination documents.

Student name (printed):

ETD title (printed):

Length of embargo requested:

1 year

If a longer embargo is required, please contact the ETD office when the embargo period has expired.

Post embargo status:

Open Access

Campus Access

Reason for embargo request:

Publication pending

Patent Application pending

Faculty Advisor/Committee Chair:

Printed Name:

Signature: